



Re-Mech Concept Paper

This package will enable you to complete the initial requirement in seeking funding for your project. The purpose of the Concept Paper is to provide us with an opportunity to evaluate your concept and your organization.

Please take the time to complete the attached form accurately and completely. It is important to use the format provided and to try to keep the concept paper to a 2-page minimum.

Below is some additional information about each section:

Section 1 asks for the name, mailing and street addresses, telephone and facsimile numbers, and website of your organization as well as the contact person's name and email address. Organization types include: Private Organization (PO), Non-Government Organization (NGO), or Government Organization (GO).

In **Section 2**, please outline the main purpose of your organization.

In **Section 3**, Background on Organization, provide a summary of your organization and its history; include samples of project managements and technical expertise that relates to the proposed concept.

In **Section 4**, the Proposed Concept gives you the opportunity to describe your concept and the method of delivery you are proposing.

Section 5, Deliverables, invites you to describe what you expect to achieve from this project and how your project supports the mandate of FARM and the program's three pillars.

Section 6, Beneficiaries, allows you to explain whom you feel will benefit from the project you are proposing. It must be shown that more organizations than just the companies involved will benefit.

Section 7, Sustainability Action Plan, requires you to describe how the project activities will continue once the project and its Re-Mech funding are completed.

Section 8, Partnership, is where you name and briefly describe your partner, or where you describe your partnership needs (partnership with a Canadian/Ukrainian organization is mandatory).

Section 9, Proposed Budget, requests a very basic overview of what you expect will be required to fulfill your project goals. This should include your expected in-kind contribution.

CANADA-UKRAINE



P R O G R A M

Canadian International Agricultural Agency
Українська міжнародна агролісово-рибництвова організація

Re-Mech Concept Paper

Date Submitted:

1. Name of Organization:

Address:

Tel:

Fax:

Contact:

Email:

Org. Type:
(PO, NGO, GO)

Website:

2. Purpose of Organization:

3. Background of Organization:

4. Proposed Concept:

5. Deliverables:

6. Beneficiaries:

7. Sustainability Action Plan:

8. Partnership: (A if you have a partner, B if you do not yet have a partner)

A) Current Partner (name and description):

B) Partner Requirements

Expertise needed (sector/specialization):

Probable roles and responsibilities:

Estimated resource contribution of partner (i.e. Consultation? Travel?):

9. Proposed Budget (Use an additional piece of paper):